**Middlesex Cricket – Incident / Concern reporting form**

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| Your name: | Your role: |
| Your contact information:  *Address:*  *Postcode:*  *Telephone numbers: Email address:* | |
| Name of other person or people involved: | Their role(s): |
| Contact information if known:  *Telephone numbers: Email address:* | |
| Are you reporting your own concerns or responding to concerns raised by someone else?   * Responding to my own concerns * Responding to concerns raised by someone else | |
| If responding to concerns raised by someone else: *Please provide further information below* | |
| *Their name:*  *Position within the sport or relationship to you or the other party:*  *Telephone numbers: Email address:* | |
| Date, times & location of the incident: | |
| Details of the incident or concerns:  *Include relevant information, such as a full description of the incident, all parties involved, match info, officials’ details, clear statement(s) of concern. Please keep details factual* | |
| Officials account of the incident (if applicable): | |
| Please provide details of any witnesses to the incident:  Name:  Position within the club / organisation or relationship to the people involved:  Telephone number: Email address:  Account:  Please provide details of any witnesses to the incident:  Name:  Position within the club / organisation or relationship to the people involved:  Telephone number: Email address:  Account: | |
| Please provide details of action taken to date: | |
| Has the incident been reported to any external agencies? (Police, Ambulance, ECB, Middlesex Cricket etc…)   * Yes * No | |
| If YES, please provide further details: | |
| Name of organisation / agency:  Contact person:  Telephone numbers:  Email address:  Agreed action or advice given: | |

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| **Your Signature:** |  | **Print name:** |  |

**Contact:**

**Katie Berry - Designated Safeguarding Lead** [katie.berry@middlesexccc.com](mailto:katie.berry@middlesexccc.com)

**Timely reporting is vital, where possible please send this through within 24 hours of the incident or concern**